

MAYOR:
John Labriola

TOWN ADMINISTRATOR:
Stephanie Tillerson

TOWN ATTORNEY:
Joseph Wilson



MAYOR PRO TEMPORE:
Michael Heidingsfelder

COUNCIL MEMBERS:
Bradley D. Belt
Russell A. Berner
Madeleine Kaye

AUDIT COMMITTEE MEETING

Kiawah Island Municipal Center
Council Conference Room
March 14 , 2023; 10:00 am

Agenda

- I. Call to Order
- II. Roll Call:
- III. Approval of Minutes:
 - A. Minutes of the Audit Committee meeting of October 23, 2023 [Tab 1]
- IV. Old Business:

None
- V. New Business:
 - A. Discussion of the Proposal for Income Verification Audit Services [Tab 2]
 - B. Review of the Fiscal Year 2024 Budget Amendment [Tab 3]
 - C. Review of Budget Report for the First Seven Months Ended 1/31/2024 [Tab 4]
- VI. Chairman's Comments:
- VII. Citizen's Comments:
- VIII. Adjournment:



TAB 1

AUDIT COMMITTEE

AUDIT COMMITTEE MEETING
Council Chambers Meeting Room
October 23, 2022; 10:00 am

Minutes

I. **Call to Order:** *Chairman Heidingsfelder called the meeting to order at 10:00 am.*

II. **Roll Call:**

Present: Michael Heidingsfelder, *Chairman*
Andrew Capelli
Jim Williams
Pamela Pollitt
Mark Reynolds

Also Present: Stephanie Tillerson, *Town Administrator*
Dorota Szubert, *Finance Director*

Also Present via Zoom: David Irwin, *Mauldin & Jenkins*

III. **Approval of Minutes:**

A. Minutes of the June 19, 2023, Audit Committee Meeting

Mr. Capelli made a motion to approve the minutes of the June 19, 2023, Audit Committee meeting. Mr. Williams seconded the motion.

After a few grammatical errors were noted the minutes were unanimously approved as amended.

IV. **Old Business:**

None

V. **New Business:**

A. Review and Discussion of the Draft Fiscal Year 2022-2023 Audit

Mr. Irwin, the partner assigned to oversee the Town's audit, stated the purpose of the meeting was to provide the Audit Committee with the Town's FY 22/23 audit results and to review the presentation that would be made to the Town Council in November. He stated the purpose was to provide an overview of the independent auditor's report, highlight the financial statements, review the results of the compliance report issued in conjunction with the audit, provide the required auditing standards information, and discuss information auditing standards required to be communicated.

Mr. Irwin provided a brief overview of Mauldin & Jenkins and reviewed the following discussion points:

- **Audit Opinion**

The financial statements are the responsibility of the Town's management and members of the Town Council. Mauldin Jenkins, as an external auditor, will express opinions on these financial statements based on our audit. Mauldin Jenkins conducted the audit in accordance with governmental auditing standards and generally accepted auditing standards (GAAP).

- **Opinions**

Mauldin Jenkins has issued a clean or unmodified opinion on this year's audit report, which is the highest level of assurance that can be provided. The respective financial statements are fairly presented in all material respects in accordance with GAAP.

- **Compliance Report**

The Compliance Report or Yellow Book Report reports on the Town's internal controls and compliance with various state laws and regulations. Mauldin Jenkins has no audit findings to report or found no deficiencies or material weakness in the internal control during the audit.

Mr. Irwin stated that with all the new accounting standards that are being implemented each year and how complex the financial reporting process has become, it makes it all that more impressive to stand before you today and deliver the news that Mauldin & Jenkins is issuing a clean opinion with no audit findings. He also commented on the work done by Ms. Szubert and her staff in preparing for the audit and accommodating the audit staff. He also commended the Audit Committee's engagement in thoroughly reviewing the financial documents and helping to oversee the audit process.

- **Financial Statements – ACFR**

An Annual Comprehensive Financial Report (ACFR) goes above and beyond the standard financial reporting required by accounting principles. The Town's ACFR was submitted to the Government Finance Officers Association (GFOA) and was stringently reviewed by GFOA professional staff along with a special Review Committee and deemed to merit the GFOA's Certificate of Achievement for Excellence in Financial Reporting award for the 19th year in a row.

- **Financial Statements – MD&A**

The purpose of the Management's Discussion and Analysis (MD&A) is to make it easier for a broader audience to understand the financial statements better. The MD&A provides a narrative explanation or summary of the activities that occurred throughout the year from the management's perspective, along with comparative information.

- **Financial Statements**

The presented financial statements included three components, which provide a broad overview of the Town's operations.

- 1) government-wide financial statements
- 2) fund financial statements
- 3) notes on the financial statements.

Mr. Irwin provided a review of the three components of the Town's financial statements:

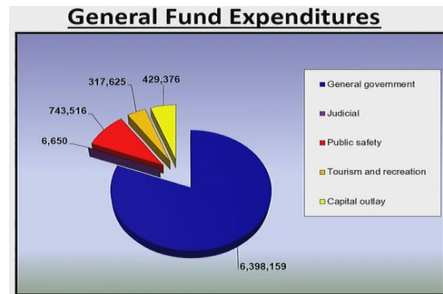
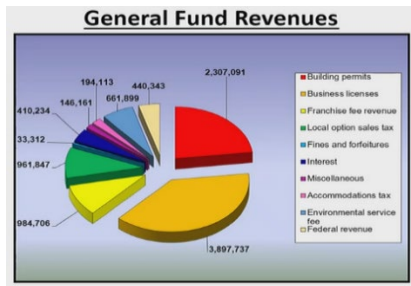
Government-Wide Financial Statements

- \$53 Million = total assets and deferred outflows
- \$16 Million = capital assets, net of A/D
- \$5.7 Million = total liabilities and deferred inflows
- \$47.2 Million = net position (*or equity*)
- \$17 Million = revenues
- \$11.4 Million = expenses
- Net position increased by \$5.7 million vs. \$6.2 million in the previous year.

Fund Level Financial Statements

General Fund

- Revenues exceeded expenditures by \$2.1 Million
- Net Transfers in from Other Funds of \$1.2 Million
- \$3.4 Million Increase in Fund Balance (\$19.9 Million)
- Average Monthly Expenditures of \$658 Thousand
- Fund Balance = Approximately 2.5 Years of Operating Expenditures



Required Communications (notes on the financial statements)

- Clean Opinion and No Audit Findings
- Auditors received full cooperation from Management and Staff
- No difficulties in dealing with Management
- No disagreements with Management
- No uncorrected misstatements

The Committee discussed questions from members, which included:

- Pensions Liability –
 - Transfer from deferred pension credits into the net pension liability
 - Financial statements reflect the remaining 43% not currently funded for the long-term liability of employees
- Uncorrected misstatements referred to in the *Required Communications* -
 - Any adjustments posted to the Town's accounts, which management provided an explanation or additional entry to correct
 - Adjustment made for two checks received after the final trial balance was closed
- Audit Process –
 - The audit team was on site for two to three days
 - Noting of concern found that would warrant additional testing
 - No new standards implemented during the year
- Business License and Hospitality Taxes –
 - If appropriate documentation was located or found missing
 - Predictive Analysis was used in the audit process
 - A comparison of current revenue with the number of business licenses paid in the prior year to form expectations
 - Reviewed random sampling of business licenses
 - The fee charged was recalculated
 - The fee paid was traced to the bank statement
 - If the internal controls over licensing need to be improved and if the auditors are satisfied that they are comprehensive and accurate
- Business License income verification audit
 - Random business selected to audit annually –
 - construction companies and most individual short-term rentals
 - Engaging Mauldin & Jenkins to help perform an audit of the business licenses of the island's major entities
 - Outline a process that includes a policy on the time frame of when these audits should be conducted
 - Mr. Williams volunteered to work with Ms. Szubert to outline a process and procedure
 - Staff verification of business licenses
- Schedule of Property Taxpayers included in ACFR
 - Listed are Kiawah Partners and Kiawah Island Golf Resort
 - Amount listed as Taxable value of those entities provided by their controllers

- Lien and Judgment receivables –
 - Insurance deductible for the attorney in the lawsuit between a private owner and his architect in which the Town’s Building Official was included in the suit.
 - Balance of judgment owed by the former treasurer
 - Lien on Turnberry property
- Clarification of the term - Code Enforcement

B. Budget Report for the First Three Months Ended 9/30/2023

Ms. Szubert presented the Town’s Balance Sheet as of September 30, 2023, and Budget to Actual Report for the first quarter. The Budget to Actual Report is compiled on a cash basis, and all the funds are consolidated.

As of September 30, 2023, the Town’s governmental funds combined have an ending fund balance of approximately \$34.7 million, an increase of approximately \$108,000 from June 30, 2023. Of this amount, approximately 57%, or \$19.8 million, is available for spending at the Town’s discretion.

Overall, for the first two months, the Town’s consolidated revenues of \$ 2.3 million are \$154,000 higher when compared to YTD for the last fiscal year, FY2023, and 16% of the total budgeted revenues for the current year. All the revenues are as expected at the beginning of the fiscal year. As this report is prepared on a cash basis, the majority of the revenues reflect only two months of revenue collection. When compared to last year, the Interest Income shows a big positive variance of \$330,000 related to higher amounts invested and the higher yield offered by SC LGIP in the current year. This variance is offset by a \$149,000 decrease in the Building Permits Revenue, with 69 fewer permits issued through the end of September.

At the end of September 2023, the expenditures of \$2 million were 13% or 264,000 higher than for fiscal year FY2022 and 13% of the current year's budget. They are in line with the budget, and the majority of the operating expenses are comparable to last year’s totals, with the exception of the following:

1. Personnel cost - the higher cost in the current year is mostly related to salary adjustments and bonuses paid in July 2023. Respectively, the benefits and payroll taxes are higher in the fiscal year FY2023.
2. Short-Term Rental Code Enforcement cost is higher in the current year as the new contract approved by the Town Council in February 2022 increased by \$100,000 annually.
3. Tourism & Recreation costs are higher in the current year due to fully funding one of the SATAX recipients at the beginning of the year.

The Committee discussed questions from members on the Budget Report, which included:

- Personnel Costs –
 - Amount paid for bonus, salary, and performance adjustments
 - Inclusion of off-duty deputies who are W-2 employees
- Placeholders -
 - \$5 million for the possible purchase of the Kiawah Real Estate building and property and intersection improvements
 - \$450,000 for electric vehicle charging stations
- Professional Fees – includes legal fees and audit services
- Utilities and Maintenance – includes software fees

VI. Chairman’s Comments:

None

Mr. Wolahan provided comments and asked for a discussion of the following:

- The budget and actuals should be on an accrual rather than on a cash basis

- Audit Committee’s review of the quarterly accounts before going to the Ways and Means Committee
- Compliance with the requirement that receipts and payments be reported and published monthly
- Investments only in the SC LGIP
- Calculation of rental income
- Increase of contracts with Barrier Island Ocean Rescue for beach patrol and code enforcement

VII. Adjournment:

Chairman Heidingsfelder adjourned the meeting at 11:48 am.

Submitted by,

Petra S. Reynolds, Town Clerk

Michael Heidingsfelder, Chairman

Date



TAB 2

AUDIT COMMITTEE



February 28, 2024

Town Council of the Town of Kiawah Island
South Carolina
4475 Betsy Kerrison Parkway
Kiawah Island, SC 29455

We are pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for the Town of Kiawah Island, South Carolina (the "Town").

We will apply the procedures described below to the ten largest business license payors. By signing this engagement letter, you agree to those procedures and acknowledge that the procedures to be performed are appropriate for the intended purpose of the engagement. We understand this engagement is not required pursuant to law, regulation, or contract. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the AICPA. Those standards require that we obtain your written agreement to the procedures to be applied and your acknowledgment that those procedures are appropriate for the intended purpose of the engagement, as described in this letter. A refusal to provide such agreement and acknowledgment will result in our withdrawal from the engagement. No other parties will be requested to agree to the procedures and acknowledge that the procedures performed are appropriate for their purposes. We make no representation that the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose.

The following procedures will be performed on the top ten entities (by business license amount paid):

- (1) We will send a confirmation request to each entity to confirm the gross receipts reported to the Town for calculation of the respective business license fee. The confirmation will request proper support for the gross receipts reported as outlined in the business license ordinance.
- (2) We will compute the business license amount due for each entity based on the gross receipts amount received via the confirmation in procedure one (1) and the rate schedule noted in the Town's business license ordinance.
- (3) We will compare the amount computed in procedure two (2) above with the amount paid by each entity.
- (4) We will trace and agree the amount paid by each entity to the deposit on the respective bank statement.
- (5) We will review the date each amount was paid by the entity and note whether it was paid by the due date.

Because the agreed-upon procedures do not constitute an examination or review, we will not express an opinion or conclusion. In addition, we have no obligation to perform any procedures beyond those to which you agree.

We plan to begin our procedures at an agreed upon date with you and, unless unforeseeable problems are encountered, the engagement should be completed by June 30, 2024.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to the Town Council of Kiawah Island, South Carolina (Town Council). If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate we will disclose the restrictions in our report. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. You understand that this report is intended solely for the use of the Town Council, and should not be used by anyone other than the specified party.

There may exist circumstances that, in our professional judgment, will require we withdraw from the engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge that they are appropriate for the intended purpose of the engagement.
- You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations provided are otherwise not reliable.
- We determine that the description of the procedures performed or the corresponding findings are misleading in the circumstances of the engagement.
- We determine that restrictions on the performance of procedures are not appropriate.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if, in connection with this engagement, matters come to our attention that contradict our procedures, we will communicate such matters to you.

You are responsible for the information provided and for selecting the procedures that are to be performed. In addition, you are responsible for providing us with (1) access to all information of which you or the appropriate party are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request from the appropriate party for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for these procedures.

Trey Scott is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be based on the actual time spent at our hourly rates, plus travel and other out-of-pocket costs (such as report production, typing, postage, etc.). Our hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable upon presentation.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we may require that they acknowledge in writing their agreement with the procedures performed, or to be performed, and their acknowledgment that the procedures are appropriate for their purposes.

Very truly yours,

Mauldin & Jenkins, LLC



Trey Scott

RESPONSE:

This letter correctly sets forth the understanding of the Town of Kiawah Island, South Carolina.

Signed: _____

Title: _____



TAB 3

AUDIT COMMITTEE

FY2024 Budget-Mid Year Review - Discussion Items

Budgeted Revenues:

- **Adopted: \$14,595,007**
- **Proposed Amended: \$15,579,189***
- **Change: 6%, or \$984,182**

*An increase in Building Permits revenue from one-time special projects and Interest Income

Budgeted Expenditures:

- **Adopted: \$16,842,074**
- **Proposed Amended: \$16,909,561****
- **Change: -0.4%, or -\$67,487**

** The detailed approved and proposed changes are listed below.

Items approved after budget adoption:

1. 2 new positions: wildlife outreach specialist and community services officer, and a salary increase for the town administrator.
2. An increase in the town's attorney retainer and hourly rate.
3. Engagement of additional consulting services for site reviews, Beachwalker survey, Kiawah River bridge public access feasibility study, and HR services.
4. Purchase of recycling educational stickers.

New Requests:

1. One new position for the Communication Department - Video production specialist
 - Compensation \$52K (\$65K with taxes and benefits)
 - Responsibilities:
 - Coordinates, edits, produces, and provides video/audio support for the Town's podcast.
 - Responsible for livestreaming various Town meetings, which can involve some after-hours.
 - Produces and edits various videos for the Town's efforts and campaigns.
 - Interviews and shoots non-professional talent on camera and edits video for digital platforms
 - Develops video concepts, messages, scripts, and video production schedules and collaborates closely with internal clients and external stakeholders to facilitate the creation of multimedia visual content.
 - Suggests content ideas to assist staff in achieving desired outcomes from video projects.
 - Maintains the Town's YouTube Channel
 - Photographs internal and external Town events and maintains a photo archive.
 - Attends special events as needed and films footage for videos.
 - Creates, writes, and posts digital content consistent with the Town's branding and mission.
 - Assists with posting videos and photography to social media pages and the Town's website as needed.
 - Assists with graphic design projects as needed.
 - Provides flexible support to the Communications Department as required, assisting with various tasks and initiatives to ensure the team's overall success.
2. Planner with landscape architect/arborist credentials
 - Compensation \$60 to 74K (\$75K to \$93.5K with taxes and benefits)
 - Responsibilities:
 - Reviews landscape and related plans in conjunction with permits and planned developments for compliance with code and required conditions of approval.
 - Reviews Tree Surveys and Mitigation plans and calculates mitigation in conjunction with construction permits, mass grading, subdivision, and planned development submittals.
 - Conducts field inspections for permits in relation to landscape installation and all tree removal/clearing violation notices.
 - Answers tree removal and landscaping code questions for developers, contractors, and the general public.
 - Assists the Planning Manager and other staff in providing technical expertise.
 - Presents violations of tree removals, land clearing activities, and landscape code violations.
 - Process Tree Preservation Board applications.
 - Assists with zoning administration of applicable codes.
 - Assist with Planning Department environmental planning-related initiatives.

3. Third-party commercial building inspector
 - Compensation range - \$58.5K to \$65K
 - Responsibilities:
 - Performs daily field inspections on various commercial and residential projects.
 - Ability to communicate all technical aspects of the inspection process clearly and concisely to the public in a way that can be comprehended by both the professional and the layperson.
 - Ability to interpret the various building codes, town ordinances, and state statutes and apply them equitably.
 - Maintain inspection reports by performing daily entries into permitting software systems.
 - Will be a participating member of the town's damage assessment team.
4. Work with Evergreen to complete our 2024 classification, compensation, and benefits study - \$22K. Through a competitive bid, Evergreen was awarded the RFP in early 2021. They completed the last study in 2021.
5. Equipment and supplies for new hires - \$10K.
6. Reduction in public safety/deputies cost to adjust for the actual level of coverage -\$387K.
7. Construction of dumpster pad at the Town Hall - \$37K.

Fiscal 2024

Revenue:	TOTAL BUDGET	Y-T-D ACTUALS	\$ VARIANCE	% OF BUDGET	APPROVED AFTER BUDGET ADOPTION	ADDITIONAL REQUESTS	ORIGINAL BUDGET TO		
							TOTAL AMENDED BUDGET	AMENDED VARIANCE	% VARIANCE
Building Permits	\$ 1,200,000	\$ 764,047	\$ (435,953)	64%	\$ -	\$ -	\$ 1,200,000	\$ -	0%
Building Permits-Special Projects	300,000	959,182	659,182	320%	-	659,182	959,182	659,182	69%
Business Licenses	3,100,000	292,504	(2,807,496)	9%	-	-	3,100,000	-	0%
STR Application Fees	400,000	29,700	(370,300)	7%	-	-	400,000	-	0%
Franchisee Fees	970,000	235,495	(734,505)	24%	-	-	970,000	-	0%
Local Option Tax	891,347	460,159	(431,188)	52%	-	-	891,347	-	0%
State ATAX	2,936,510	1,148,591	(1,787,919)	39%	-	-	2,936,510	-	0%
Local ATAX	1,477,158	798,259	(678,899)	54%	-	-	1,477,158	-	0%
County ATAX	450,000	-	(450,000)	0%	-	-	450,000	-	0%
Hospitality Tax	829,177	350,363	(478,814)	42%	-	-	829,177	-	0%
Environmental Services	640,000	615,584	(24,416)	96%	-	-	640,000	-	0%
Interest	1,176,281	930,182	(246,099)	79%	-	325,000	1,501,281	325,000	22%
Other	224,536	85,365	(139,171)	38%	-	-	224,536	-	0%
Total Revenue	14,595,007	6,669,431	(7,925,576)	46%	-	984,182	15,579,189	984,182	6%
Expenses:									
Salaries/Regular Employees	2,030,719	958,638	(1,072,081)	47%	73,000	48,750	2,152,469	(121,750)	-6%
Overtime	8,000	3,854	(4,146)	48%	-	-	8,000	-	0%
Benefits	714,590	307,051	(407,539)	43%	28,161	15,342	758,093	(43,503)	-6%
Payroll Tax	169,592	97,873	(71,719)	58%	10,292	3,729	183,613	(14,022)	-8%
Employee Subtotal	2,922,901	1,367,416	(1,555,485)	47%	111,453	67,821	3,102,176	(179,275)	-6%
Public Safety/Payroll and Related/ Off Duty Deputies	736,569	148,394	(588,175)	20%	-	(386,569)	350,000	386,569	110%
STR Code Enforcement	389,376	196,688	(192,688)	51%	-	-	389,376	-	0%
Beach Patrol	584,000	291,999	(292,001)	50%	-	-	584,000	-	0%
Utilities & Supplies	237,440	112,317	(125,123)	47%	-	10,000	247,440	(10,000)	-4%
Communications	77,460	45,657	(31,803)	59%	-	-	77,460	-	0%
Waste Management	1,278,000	686,316	(591,684)	54%	-	-	1,278,000	-	0%
Insurance	190,176	194,005	3,829	102%	-	-	190,176	-	0%
Professional Services	176,900	183,128	6,228	104%	75,000	-	251,900	(75,000)	-30%
Consultants	488,000	205,129	(282,871)	42%	81,720	49,083	618,803	(130,803)	-21%
Maintenance	556,000	266,425	(289,575)	48%	-	-	556,000	-	0%
Travel	74,300	15,399	(58,901)	21%	-	-	74,300	-	0%
Rentals	46,000	21,134	(24,866)	46%	-	-	46,000	-	0%
Tourism & Recreations	2,516,032	1,035,999	(1,480,033)	41%	-	-	2,516,032	-	0%
Contributions	200,000	-	(200,000)	0%	-	-	200,000	-	0%
Other	353,920	88,226	(265,694)	25%	21,608	-	375,528	(21,608)	-6%
Capital Outlay:									
Building	5,000,000	-	(5,000,000)	0%	-	-	5,000,000	-	0%
Infrastructure	250,000	-	(250,000)	0%	-	-	250,000	-	0%
Vehicles	115,000	-	(115,000)	0%	-	-	115,000	-	0%
Other	450,000	-	(450,000)	0%	-	37,370	487,370	(37,370)	-8%
MUSC Pledge	200,000	200,000	-	100%	-	-	200,000	-	0%
Total Expenses	16,842,074	5,058,232	(11,783,842)	30%	289,781	(222,294)	16,909,561	(67,487)	-0.4%
Net Changes in Fund Balance	\$ (2,247,067)	\$ 1,611,199	\$ 3,858,266		\$ (289,781)	\$ 1,206,476	\$ (1,330,371)	\$ (916,695)	69%



TAB 4

AUDIT COMMITTEE



Memorandum

TO: Chair and Members of Ways and Means Committee

FROM: Dorota Szubert, Finance Director

SUBJECT: Budget Report for the First Seven Months Ended 1/31/2024

DATE: February 6, 2024

Overview:

Presented here is the Town's Budget to Actual Report for the first seven months ended 1/31/2024. The Budget to Actual Report is compiled on a modified accrual basis, and all the funds are consolidated. The original budget will be amended on February 6, 2024, through the second reading to adjust the totals to current estimates.

Overall, for the first seven months, the Town's consolidated revenues of \$8.2M are 20%, or \$1.6M, higher when compared to YTD for the last fiscal year, FY2023, and are at 53% of the total amended budgeted revenues for the current year. In overall, the revenues are within the budget, with the Building Permits from Special Projects and Interest Income higher than originally budgeted and amended for the estimated increase.

With almost 60% of the year lapsed, the expenditures of \$5.9M are 4% or 246K higher than for fiscal year FY2023 and 35% of the current year budget. The majority of the expenditures are reasonable and in line with the amended budget, with the exception of the non-budgeted cost for the recent storm cleanup of \$38K.

Town of Kiawah Island
 Budget Report -Modified accrual basis (unaudited)
 01.31.2024

	Fiscal 2024					FY2024 VS FY2023		
	TOTAL BUDGET	TOTAL AMENDED BUDGET	Y-T-D ACTUALS	\$ VARIANCE	% OF BUDGET	FY2023 Y-T-D	\$ VARIANCE	% VARIANCE
Revenue:								
Building Permits	\$ 1,200,000	\$ 1,200,000	\$ 1,030,659	\$ (169,341)	86%	\$ 682,494	\$ 348,165	34%
Building Permits-Special Projects	300,000	959,182	959,182	-	100%	578,008	381,174	40%
Business Licenses	3,100,000	3,100,000	437,308	(2,662,692)	14%	215,736	221,572	51%
STR Application Fees	400,000	400,000	30,200	(369,800)	8%	18,730	11,470	38%
Franchisee Fees	970,000	970,000	279,004	(690,996)	29%	343,245	(64,241)	-23%
Local Option Tax	891,347	891,347	460,159	(431,188)	52%	526,362	(66,203)	-14%
State ATAX	2,936,510	2,936,510	1,645,632	(1,290,878)	56%	1,671,941	(26,309)	-2%
Local ATAX	1,477,158	1,477,158	904,374	(572,784)	61%	828,639	75,735	8%
County ATAX	450,000	450,000	-	(450,000)	0%	-	-	-
Hospitality Tax	829,177	829,177	461,436	(367,741)	56%	463,575	(2,139)	0%
Environmental Services	640,000	640,000	622,404	(17,596)	97%	595,100	27,304	4%
Interest	1,176,281	1,501,281	1,118,888	(382,393)	75%	504,068	614,820	55%
Other	224,536	224,536	274,584	50,048	122%	174,197	100,387	37%
Total Revenue	14,595,007	15,579,189	8,223,830	(7,355,360)	53%	6,602,095	1,621,735	20%
Expenses:								
Salaries/Regular Employees	2,030,719	2,152,469	1,128,059	(1,024,410)	52%	1,070,845	(57,214)	-5%
Overtime	8,000	8,000	5,157	(2,843)	64%	4,197	(960)	-19%
Benefits	714,590	758,093	421,298	(336,795)	56%	352,035	(69,263)	-16%
Payroll Tax	169,592	183,613	105,167	(78,446)	57%	91,641	(13,526)	-13%
Employee Subtotal	2,922,901	3,102,176	1,659,681	(1,442,495)	54%	1,518,718	(140,963)	-8%
Public Safety/Payroll and Related/ Off Duty Deputies	736,569	350,000	180,511	(169,489)	52%	249,348	68,837	38%
STR Code Enforcement	389,376	389,376	229,136	(160,240)	59%	144,290	(84,846)	-37%
Beach Patrol	584,000	584,000	291,999	(292,001)	50%	316,332	24,333	8%
Utilities & Supplies	237,440	247,440	112,317	(135,123)	45%	110,908	(1,409)	-1%
Communications	77,460	77,460	45,657	(31,803)	59%	43,236	(2,421)	-5%
Waste Management	1,278,000	1,278,000	791,316	(486,684)	62%	614,555	(176,761)	-22%
Insurance	190,176	190,176	202,674	12,498	107%	178,664	(24,010)	-12%
Professional Services	176,900	251,900	197,885	(54,015)	79%	136,569	(61,316)	-31%
Consultants	488,000	618,803	211,654	(407,149)	34%	211,620	(34)	0%
Maintenance	556,000	556,000	331,385	(224,615)	60%	326,287	(5,098)	-2%
Travel	74,300	74,300	18,899	(55,401)	25%	31,856	12,957	69%
Rentals	46,000	46,000	24,158	(21,842)	53%	22,164	(1,994)	-8%
Tourism & Recreations	2,516,032	2,516,032	1,227,275	(1,288,757)	49%	943,614	(283,661)	-23%
Contributions	200,000	200,000	-	(200,000)	0%	-	-	0%
Other	353,920	375,528	96,580	(278,948)	26%	138,064	41,484	43%
Capital Outlay:								
Building	5,000,000	5,000,000	-	(5,000,000)	0%	202,596	202,596	-
Infrastructure	250,000	250,000	-	(250,000)	0%	-	-	-
Vehicles	115,000	115,000	-	(115,000)	0%	154,837	154,837	-
Other	450,000	487,370	-	(487,370)	0%	69,199	69,199	-
MUSC Pledge	200,000	200,000	200,000	-	100%	200,000	-	0%
Non Budgeted-Storm Clean up	-	-	38,000	38,000	-	-	(38,000)	-
Total Expenses	16,842,074	16,909,561	5,859,127	(11,050,434)	35%	5,612,857	(246,270)	-4%
Net Changes in Fund Balance	\$ (2,247,067)	\$ (1,330,372)	\$ 2,364,703	\$ 3,695,075		\$ 989,238	\$ (1,375,465)	-58%